

Where To Draw The Line How Set Healthy Boundaries Every Day Anne Katherine

Drawing the Line: A Year in Cartoons Parents, Teens and Boundaries Drawing the Global Colour Line Knowing where to Draw the Line Draw the Line Boundaries Drawing the Line Intimacy Cover-Up The Guided Sketchbook That Teaches You How to DRAW! Ordinary Medicine Draw the Line Ask a Manager How to Draw a Straight Line 0 Semantics and Pragmatics: Drawing a Line Knowing where to Draw the Line Thinking Animation The Harm in Hate Speech Draw a Straight Line and Follow It! It's Time to Draw the Line! Art Starts with a Line PowerPoint 2016 For Dummies Draw the Line Where to Draw the Line Perspective for Artists Draw Like an Artist: 100 Flowers and Plants Boundaries Where do we draw the line? (Re) Envisioning Drawing Immigration R Graphics Cookbook Team Cul de Sac The Familiar, Volume 1 You Want Me to Do What Drawing the Line SVG Essentials Crossing the Lines We Draw Drawing the Line Drawing the Line Boundaries Where to Draw the Line

Drawing the Line: A Year in Cartoons

The ideal graduation gift for anyone about to enter the workforce, a witty, practical guide to 200 difficult professional conversations—featuring all-new advice from the creator of the popular website Ask a Manager and New York’s work-advice columnist. There’s a reason Alison Green has been called “the Dear Abby of the work world.” Ten years as a workplace-advice columnist have taught her that people avoid awkward conversations in the office because they simply don’t know what to say. Thankfully, Green does—and in this incredibly helpful book, she tackles the tough discussions you may need to have during your career. You’ll learn what to say when

- coworkers push their work on you—then take credit for it
- you accidentally trash-talk someone in an email then hit “reply all”
- you’re being micromanaged—or not being managed at all
- you catch a colleague in a lie
- your boss seems unhappy with your work
- your cubemate’s loud speakerphone is making you homicidal
- you got drunk at the holiday party

Advance praise for Ask a Manager “A must-read for anyone who works . . . [Alison Green’s] advice boils down to the idea that you should be professional (even when others are not) and that communicating in a straightforward manner with candor and kindness will get you far, no matter where you work.”—Booklist (starred review) “I am a huge fan of Alison Green’s Ask a Manager column. This book is even better. It teaches us how to deal with many of the most vexing big and little problems in our workplaces—and to do so with grace, confidence, and a sense of humor.”—Robert Sutton, Stanford professor and author of The No Asshole Rule and The Asshole Survival Guide “Clear and concise in its advice and expansive in its scope, Ask a Manager is the book I wish I’d had in my desk drawer when I was starting out (or even, let’s be honest, fifteen years in).”—Sarah Knight, New York Times bestselling author of The Life-Changing Magic of Not Giving a F*ck

Parents, Teens and Boundaries

Featuring 600+ sketches depicting a vast array of beautiful botanicals, floral forms, plant structures, and more, Draw Like an Artist: 100 Flowers and Plants is a

must-have visual reference book for student artists, botanical illustrators, urban sketchers, and anyone seeking to improve their realistic drawing skills. Designed as a contemporary, step-by-step guidebook for artists who are learning to draw botanical forms, *Draw Like An Artist: 100 Flowers and Plants* features an inclusive array of florals, ferns, succulents, and more, all shown from a variety of perspectives. Each set of illustrations takes you from beginning sketch lines to a finished drawing. Author Melissa Washburn is a skilled illustrator whose clear and elegant drawing style will make this a go-to sourcebook for years to come.

Drawing the Global Colour Line

Knowing where to Draw the Line

From the acclaimed author of the perennial favorite *Boundaries, Where to Draw the Line* is a practical guide to establishing and maintaining healthy boundaries in many different situations. With every encounter, we either demonstrate that we'll protect what we value or that we'll give ourselves away. Healthy boundaries preserve our integrity. Unlike defenses, which isolate us from our true selves and from those we love, boundaries filter out harm. This book provides the tools and insights needed to create boundaries so that we can allow time and energy for the things that matter—and helps break down limiting defenses that stunt personal growth. Focusing on every facet of daily life—from friendships and sexual relationships to dress and appearance to money, food, and psychotherapy—Katherine presents case studies highlighting the ways in which individuals violate their own boundaries or let other people breach them. Using real-life examples, from self-sacrificing mothers to obsessive neat freaks, she offers specific advice on making choices that balance one's own needs with the needs of others. Boundaries are the unseen structures that support healthy, productive lives. *Where to Draw the Line* shows readers how to strengthen them and hold them in place every day.

Draw the Line

By arming public school educators with the legal knowledge they need to navigate the increasingly tricky ethical problems of the classroom, *Knowing Where to Draw the Line: Ethical and Legal Standards for Best Classroom Practice* is a crucial guide for teacher education programs, as well as veterans of the field.

Boundaries

Graffiti is a controversial subject and fraught with ambiguities and contradictions. However, the recent global success of artists such as Banksy, Melbourne's booming graffiti tourism, and the rise of the 'creative city' discourse, have blurred the lines between what some regard as vandalism and some as public art. As such, graffiti has increasingly become part of mainstream culture and in some countries has been promoted as a contributor to the urban environment. Thus, as practices and perceptions of graffiti shift, so does our need to better understand the role of graffiti in our urban environments. Through a case study of the Maboneng precinct,

this GCRO Occasional Paper investigates the contribution made by graffiti to tourism and public and private investment in the inner-city of Johannesburg. The paper uses visual and spatial analyses of graffiti in Maboneng's development. The research shows the extent to which the Maboneng precinct is branded through urban aesthetics, including graffiti, and demonstrates that graffiti contributes to placemaking by creating meaningful or identifiable spaces. The analysis reveals graffiti's aesthetic value in the urban environment: it signifies the redevelopment of Maboneng, distinguishes the area at a local level from surrounding spaces, and also projects a global aesthetic. Using this case study of Maboneng we hope to show how graffiti is leveraged in nurturing urban development, creative economies and tourism in the inner-city. The Occasional Paper is comprised of two parts. The first half of the paper aims to understand the role of graffiti in its urban context. A first section examines the history of graffiti, considering centuries-old traditions of markings on walls, the intersection of graffiti with the birth of hip hop culture and, in the South African context, the role of graffiti in anti-apartheid protest politics. A further section explores the spectrum of graffiti aesthetics, from text-based expressions to the murals of street art. A third section traces graffiti's complicated relationship to the urban environment, with changing perceptions of graffiti: as vandalism, or a mode of urban dialogue, or a form of outdoor gallery. The sections in this first half of the paper explore the transitions graffiti has made over time and highlight the fluid nature of graffiti, both in space and in the way that it is conceived. They illustrate how graffiti, once perceived as synonymous with urban blight and decay, vandalism and crime, has over time gained a more legitimate social status, for example through commissioned murals or the work of famed international artists, in the process raising the question of who decides the aesthetic of the urban environment and who has a right to participate in the production of urban space. In the second half of the paper, we focus on a case study of Maboneng, in the City of Johannesburg. Maboneng is an area of redevelopment in Johannesburg's inner city, established in 2009. The neighbourhood has transformed through investment in the public environment and the upgrading of dozens of buildings with a focus on the creative economy. Graffiti and street art are prevalent in the area and have contributed to the branding of the area as a creative space. Through a photographic essay and mapping, we analyse the spatial and visual elements of graffiti in Maboneng, exploring its various contradictions, themes, surfaces, and the media used to create it. The detailed mapping examines different types of graffiti, and their locality, density, scale and visibility. The case study shows, in detail, the relationship between graffiti and the local urban environment, but also how graffiti relates to larger processes of urban and economic development in the city.

Drawing the Line

This resourceful guide presents art therapy techniques for difficult clients where the typical therapist-client interaction can often be distant, demanding, and frustrating. Offering practical and theoretical information from a wide variety of treatment populations and diagnostic categories; and incorporating individual, group, and family therapy case studies, the text is filled with examples and over 150 illustrations taken from the author's sixteen years of experience working with hundreds of clients. The author is a licensed Marriage and Family Therapist with a Master's degree in Clinical Art Therapy. The text comes with an accompanying CD-

ROM which includes full-color pictures and additional material not found in the book.

Intimacy Cover-Up

Radcliffe is to travel to India, a country he has never visited, and, with limited survey information, no expert support and no knowledge of cartography, he is to draw the border which will divide the Indian sub-continent into two new Sovereign Dominions. As he begins to break under the pressure he comes to realise that he holds in his hands the fate of millions of people

The Guided Sketchbook That Teaches You How to DRAW!

Ordinary Medicine

"In a society increasingly divided along political, theological, cultural, and racial lines, lines that we have drawn to separate "us" from "them," the Christian church is not exempt. How can we respond to the division in the world around us when we are too often polarized ourselves? Pastor and scholar Matthew Tennant offers scriptural insights for developing strategies that will equip people of faith to cross the lines in meaningful dialog within their congregations and in the communities where they live, work, and minister to others"--

Draw the Line

60% of all women in the workplace have been victims of sexual harassment. This book explains in clear language how to establish a sexual harassment-free workplace that benefits employees and employers. Draw The Line uses sample sexual harassment policy guidelines, complaint forms and disciplinary letters to help the owner learn to recognize remarks and actions that are legally actionable.

Ask a Manager

How you set boundaries with your teens is among the most important aspects of your parent-child relationship. Unfortunately, this ability does not come automatically with parenthood. Here Jane Bluestein, a former teacher and counselor, looks at 20 relationship-building techniques all parents can use to set limits with their teens. You'll learn the essential arts of loving, motivating, accepting, negotiating, respecting, acknowledging, communicating, supporting, empowering, trusting . . . and much more. These practical strategies for boundary setting will enable you to avoid conflict, resolve problems and establish a foundation of mutual love and respect. As a result of learning to set healthy boundaries, you may actually begin to enjoy your children's teen years!

How to Draw a Straight Line0

Always wanted to learn how to draw? Now's your chance. Kean University Teacher of the Year Robin Landa has cleverly disguised an entire college-level course on

drawing in this fun, hands-on, begging-to-be-drawn-in sketchbook. Even if you're one of the four people on this planet who have never picked up a pencil before, you will learn how to transform your doodles into realistic drawings that actually resemble what you're picturing in your head. In this book, you will learn how to use all of the formal elements of drawing—line, shape, value, color, pattern, and texture—to create well-composed still lifes, landscapes, human figures, and faces. Keep your pencils handy while you're reading because you're going to get plenty of drawing breaks— and you can do most of them right in the book while the techniques are fresh in your mind. To keep you inspired, Landa breaks up the step-by-step instruction with drawing suggestions and examples from a host of creative contributors including designers Stefan G. Bucher and Jennifer Sterling, artist Greg Leshé, illustrator Mary Ann Smith, animator Hsinping Pan, and more.

Semantics and Pragmatics: Drawing a Line

"Practical recipes for visualizing data"--Cover.

Knowing where to Draw the Line

Thinking Animation

From the acclaimed author of the perennial favorite *Boundaries, Where to Draw the Line* is a practical guide to establishing and maintaining healthy boundaries in many different situations. With every encounter, we either demonstrate that we'll protect what we value or that we'll give ourselves away. Healthy boundaries preserve our integrity. Unlike defenses, which isolate us from our true selves and from those we love, boundaries filter out harm. This book provides the tools and insights needed to create boundaries so that we can allow time and energy for the things that matter—and helps break down limiting defenses that stunt personal growth. Focusing on every facet of daily life—from friendships and sexual relationships to dress and appearance to money, food, and psychotherapy—Katherine presents case studies highlighting the ways in which individuals violate their own boundaries or let other people breach them. Using real-life examples, from self-sacrificing mothers to obsessive neat freaks, she offers specific advice on making choices that balance one's own needs with the needs of others. Boundaries are the unseen structures that support healthy, productive lives. *Where to Draw the Line* shows readers how to strengthen them and hold them in place every day.

The Harm in Hate Speech

An accessible guidebook designed to teach and inspire, *Art Starts with a Line* offers everything you need to master the art of line drawing, whether the goal is to draw for fun or to illustrate an original masterpiece! Line drawing involves using a combination of fine lines and bold strokes to create artwork of any kind—from basic folk art to more sophisticated illustrations. This form of art requires minimal tools, making it both affordable and portable. In *Art Starts with a Line*, artists of all skill levels are invited to learn how to draw almost anything starting with simple

lines and basic shapes. Following a brief introduction to tools and materials, as well as some easy exercises and techniques for warming up to basic drawing tools, you will explore a variety of subjects. You'll draw plants and flowers, architecture and cityscapes, animals, and everything in between. These projects aren't restricted to black and white either! You'll find techniques for adding color with colored pencil, marker, pen, even digitally. Art Starts with a Line presents everything you'll need to know to learn how to successfully create line drawings of all types. Whether your goal is to create a custom logo for a client, or to simply decorate your planner—it's all here. Packed with engaging instruction, tips, and beautiful step-by-step artwork, the Art Starts Series presents an approachable and heartwarming guide to line drawing designed to both inspire and teach beginning artists how to create meaningful artwork using simple lines and mindful prompts.

Draw a Straight Line and Follow It

After a hate crime occurs in his small Texas town, Adrian Piper must discover his own power, decide how to use it, and know where to draw the line in this “powerful debut” novel (Publishers Weekly, starred review) exquisitely illustrated by the author. Adrian Piper is used to blending into the background. He may be a talented artist, a sci-fi geek, and gay, but at his Texas high school those traits would only bring him the worst kind of attention. In fact, the only place he feels free to express himself is at his drawing table, crafting a secret world through his own Renaissance-art-inspired superhero, Graphite. But in real life, when a shocking hate crime flips his world upside down, Adrian must decide what kind of person he wants to be. Maybe it's time to not be so invisible after all—no matter how dangerous the risk.

It's Time to Draw the Line!

For constitutionalists, regulation of hate speech violates the First Amendment and damages a free society. Waldron rejects this view, and makes the case that hate speech should be regulated as part of a commitment to human dignity and to inclusion and respect for members of vulnerable minorities.

Art Starts with a Line

All the things which made you laugh, cry and wonder, from the year gone by Look back on the year that was through this showcase of the year's best cartoons. Edited by Paul Colgan and David Penberthy of the Punch, this collection features some of the cleverest commentators in the media, including Bill Leak, Warren Brown, Peter Nicholson, Mark Knight and Jon Kudelka. Whether it's the antics of the Government and the Opposition, the big social and political issues or the silly story that somehow got under our skin, this book will take you back to its lighter side. the perfect gift for anyone who doesn't take news too seriously.

PowerPoint 2016 For Dummies

Scalable Vector Graphics -- or SVG -- is the new XML-based graphics standard from the W3C that will enable Web documents to be smaller, faster and more

interactive. J. David Eisenberg's insightful book takes you through the ins and outs of SVG, beginning with basics needed to create simple line drawings and then moving through more complicated features like filters, transformations, and integration with Java, Perl, and XSLT. Unlike GIFs, JPEGs or PNGs (which are bitmapped), SVG images are both resolution- and device-independent, so that they can scale up or down to fit proportionally into any size display or any Internet device -- from PDAs to large office monitors and high-resolution printers. Smaller than bitmapped files and faster to download, SVG images can be rendered with different CSS styles for each environment. They work well across a range of available bandwidths. SVG makes it possible for designers to escape the constant need to update graphics by hand or use custom code to generate bitmap images. And while SVG was created with the Web in mind, the language has a variety of other uses. SVG greatly simplifies tasks like: Creating web sites whose graphics reflect the content of the page, changing automatically if the content changes Generating graphs and charts from information stored in a wide variety of sources Exchanging detailed drawings, from architectural plans to CAD layouts to project management diagrams Creating diagrams that users can explore by zooming in and panning around Generating bitmap images for use in older browsers using simple automatable templates Managing graphics that support multiple languages or translations Creating complex animation By focusing sharply on the markup at the foundation of SVG, SVG Essentials gives you a solid base on which to create your own custom tools. Explanations of key technical tools -- like XML, matrix math, and scripting -- are included as appendices, along with a reference to the SVG vocabulary. Whether you're a graphic designer in search of new tools or a programmer dealing with the complex task of creating and managing graphics, SVG Essentials provides you with the means to take advantage of SVG.

Draw the Line

Are we ready for parrots and dolphins to be treated as persons before the law? In this unprecedented exploration of animal cognition along the evolutionary spectrum--from infants and children to other intelligent primates, from dolphins, parrots, elephants, and dogs to colonies of honeybees--Steve Wise finds answers to the big question in animal rights today: Where do we draw the line? Readers will be enthralled as they follow Wise's firsthand account of the world's most famous animal experts at work: Cynthia Moss and the touchingly affectionate families of Amboseli; Irene Pepperberg and her amazing and witty African Grey parrot, Alex; and Penny Paterson with the formidable gorilla Koko. In many cases, Wise was able to sustain an extended conversation with these extraordinary creatures. No one with even a shred of curiosity about animal intelligence or justice will want to miss this book.

Where to Draw the Line

In the first book of its kind to address office support staff rather than management, business ethics expert Nan DeMars documents 100 provocative examples of complex office situations--and offers thoughtful, practical solutions to each scenario.

Perspective for Artists

Most of us want and expect medicine's miracles to extend our lives. In today's aging society, however, the line between life-giving therapies and too much treatment is hard to see—it's being obscured by a perfect storm created by the pharmaceutical and biomedical industries, along with insurance companies. In *Ordinary Medicine* Sharon R. Kaufman investigates what drives that storm's "more is better" approach to medicine: a nearly invisible chain of social, economic, and bureaucratic forces that has made once-extraordinary treatments seem ordinary, necessary, and desirable. Since 2002 Kaufman has listened to hundreds of older patients, their physicians and family members express their hopes, fears, and reasoning as they faced the line between enough and too much intervention. Their stories anchor *Ordinary Medicine*. Today's medicine, Kaufman contends, shapes nearly every American's experience of growing older, and ultimately medicine is undermining its own ability to function as a social good. Kaufman's careful mapping of the sources of our health care dilemmas should make it far easier to rethink and renew medicine's goals.

Draw Like an Artist: 100 Flowers and Plants

From the author of the international best seller *House of Leaves* and National Book Award-nominated *Only Revolutions* comes a monumental new novel as dazzling as it is riveting. *The Familiar* (Volume 1) ranges from Mexico to Southeast Asia, from Venice, Italy, to Venice, California, with nine lives hanging in the balance, each called upon to make a terrifying choice. They include a therapist-in-training grappling with daughters as demanding as her patients; an ambitious East L.A. gang member contracted for violence; two scientists in Marfa, Texas, on the run from an organization powerful beyond imagining; plus a recovering addict in Singapore summoned at midnight by a desperate billionaire; and a programmer near Silicon Beach whose game engine might unleash consequences far exceeding the entertainment he intends. At the very heart, though, is a twelve-year-old girl named Xanther who one rainy day in May sets out with her father to get a dog, only to end up trying to save a creature as fragile as it is dangerous . . . which will change not only her life and the lives of those she has yet to encounter, but this world, too—or at least the world we think we know and the future we take for granted. (With full-color illustrations throughout.) Like the print edition, this eBook contains a complex image-based layout. It is most readable on e-reading devices with larger screen sizes.

Boundaries

A straight-forward, biblical approach to the why's and how's of sexual abstinence before marriage by a counselor and his twenty-something daughter. Includes relevant, non-offensive discussions about some of the most common intimacy myths.

Where do we draw the line?

At last a history of Australia in its dynamic global context. In the late nineteenth

and early twentieth centuries, in response to the mobilisation and mobility of colonial and coloured peoples around the world, self-styled 'white men's countries' in South Africa, North America and Australasia worked in solidarity to exclude those peoples they defined as not-white--including Africans, Chinese, Indians, Japanese and Pacific Islanders. Their policies provoked in turn a long international struggle for racial equality. Through a rich cast of characters that includes Alfred Deakin, WEB Du Bois, Mahatma Gandhi, Lowe Kong Meng, Tokutomi Soho, Jan Smuts and Theodore Roosevelt, leading Australian historians Marilyn Lake and Henry Reynolds tell a gripping story about the circulation of emotions and ideas, books and people in which Australia emerged as a pace-setter in the modern global politics of whiteness. The legacy of the White Australia policy still casts a shadow over relations with the peoples of Africa and Asia, but campaigns for racial equality have created new possibilities for a more just future. Remarkable for the breadth of its research and its engaging narrative, *Drawing the Global Colour Line* offers a new perspective on the history of human rights and provides compelling and original insight into the international political movements that shaped the twentieth century.

(Re) Envisioning Drawing

Depth, perspective of sky and sea, shadows, much more, not usually covered. 391 diagrams, 81 reproductions of drawings and paintings.

Immigration

This book explores new territory at the interface between semantics and pragmatics, reassessing a number of linguistic phenomena in the light of recent advances in pragmatic theory. It presents stimulating insights by experts in linguistics and philosophy, including Kent Bach, Philippe de Brabanter, Max Kölbel and François Recanati. The authors begin by reassessing the definition of four theoretical concepts: saturation, free pragmatic enrichment, completion and expansion. They go on to confront (sub)disciplines that have addressed similar issues but that have not necessarily been in close contact, and then turn to questions related to reported speech, modality, indirect requests and prosody. Chapters investigate lexical pragmatics and (cognitive) lexical semantics and other interactions involving experimental pragmatics, construction grammar, clinical linguistics, and the distinction between mental and linguistic content. The authors bridge the gap between different disciplines, subdisciplines and methodologies, supporting cross-fertilization of ideas and indicating the empirical studies that are needed to test current theoretical concepts and push the theory further. Readers will find overviews of the ways in which concepts are defined, empirical data with which they are illustrated and explorations of the theoretical frameworks in which concepts are couched. This exciting exchange of ideas has its origins in the editors' workshop series on the theme 'The semantics/pragmatics interface: linguistic, logical and philosophical perspectives', held at the University of Lille 3 in 2012-13. Scholars of linguistics, logic and philosophy and those interested in the research benefits of crossing disciplines will find this work both accessible and thought-provoking, especially those with an interest in pragmatic theory or semantics.

R Graphics Cookbook

A four-step programme to help develop self-esteem, create time to do the things that nourish and fulfil you, discover a deep sense of calm, and achieve healthy control over your life, home and work, co-written by psychotherapist and relationship expert Jennie Miller and award-winning journalist Victoria Lambert. The need to understand where to draw the line has never been more acute, with new online trends seeping quickly into our consciousness often before we've had time to consider what personal boundaries they might require. Covering email etiquette, office politics, healthy parenting, dating among the over 50s, oversharing, relationships and more, there is no other book that deals effectively and practically with the embryonic and ever-evolving relationship codes of today. Discover how to set personal boundaries in the most important aspects of your life: from sleep to fitness, diet to social media and computer usage, and build the self-confidence that results from learning to care for yourself. Then you can progress to applying that knowledge to all aspects of your life including work, home and relationships. With anonymised cases from Jennie's clinical practice, Boundaries contains exercises, motivational quotes, statistics, and clearly signposts when exactly you need to bring in the boundaries.

Team Cul de Sac

When Richard Thompson, creator of the cartoon strip Cul de Sac, learned that he had Parkinson's disease, the entire cartoon community was moved. From other cartoonists to fans, the urge to "do something" was overwhelming. Enter Chris Sparks, friend of and webmaster for Richard, who came up with the idea of joining the Team Fox effort. Having read two of Michael J. Fox's books, he knew about the foundation, which made him think of creating a Team Cul de Sac to honor Richard and to raise money for and awareness about PD. He set up the team with the foundation and began the quest to create a book that contributors would donate their original art to be included in the book and to be auctioned off later. All of the auction's and a portion of the book's profits will be donated to Team Fox. The response to Chris's call for art has been impressive. From indie cartoonists to noted syndicated, editorial, and magazine cartoonists to graphic novel artists, illustrators, and sheer Cul de Sac fans, the assortment of cartoon styles paying homage to Cul de Sac and Richard Thompson in Team Cul de Sac is truly inspiring.

The Familiar, Volume 1

You Want Me to Do What

Drawing the Line

The author of Where to Draw the Line defines interpersonal boundaries, explains why they should not be crossed, and explains how to avoid having one's personal boundaries violated. Reissue.

SVG Essentials

Describes ways artists can use traditional animation techniques with computer technology.

Crossing the Lines We Draw

By arming public school educators with the legal knowledge they need to navigate the increasingly tricky ethical problems of the classroom, *Knowing Where to Draw the Line: Ethical and Legal Standards for Best Classroom Practice* is a crucial guide for teacher education programs, as well as veterans of the field.

Drawing the Line

Get up and running with PowerPoint 2016 Does using PowerPoint make you want to pull your hair out? *PowerPoint 2016 For Dummies* takes the pain out of working with PowerPoint, offering plain-English explanations of everything you need to know to get up and running with the latest version of the software. With full-color illustrations and step-by-step instructions, it shows you how to create and edit slides, import data from other applications, collaborate with other users in the Cloud, add charts, clip art, sound, and video—and so much more. PowerPoint is the world's de facto presentation software, used and supported in over 60 countries. The time has never been better to take advantage of the latest software to make killer PowerPoint presentations. From adding special effects to your presentations to working with master slides and templates, this hands-on friendly guide is the fast and easy way to make PowerPoint work for you. Presented in full color to better illustrate the powerful presentation features of the software Helps you take advantage of all of PowerPoint's new features Available in conjunction with the release of the next version of Microsoft Office Written by bestselling author Doug Lowe If you're a new or inexperienced PowerPoint user who spends more time trying to figure out how the software works than you do actually working on your presentations, *PowerPoint 2016 For Dummies* is just what you need to gain back hours of your work day and make professional, impactful presentations.

Drawing the Line

Draw the Line is a powerful picture book about forgiveness from Kathryn Otoshi, author of the bestselling book *One*. When two boys draw their own lines and realize they can connect them together—magic happens! But a misstep causes their lines to get crossed. Push! Pull! Tug! Yank! Soon their line unravels into an angry tug-of-war. With a growing rift between them, will the boys ever find a way to come together again? Acclaimed author/illustrator Kathryn Otoshi uses black and white illustrations with thoughtful splashes of color to create a powerful, multi-layered statement about friendship, boundaries, and healing after conflict. A Kirkus Reviews Best Picture Book of 2017

Boundaries

Recognized as the patriarch of the minimalist movement-Brian Eno once called him

"the daddy of us all"--La Monte Young remains an enigma within the music world, one of the most important and yet most elusive composers of the late twentieth century. Early in his career Young almost completely eschewed the conventional musical institutions of publishers, record labels, and venues, in order to create compositions completely unfettered by commercial concerns. Yet at the same time he exercised profound influence on such varied figures as Terry Riley, Cornelius Cardew, Andy Warhol, Yoko Ono, David Lang, The Velvet Underground, and entire branches of electronica and drone music. For half a century, he and his partner and collaborator, Marian Zazeela, have worked in near-seclusion in their Tribeca loft, creating works that explore the furthest extremes of conceptual audacity, technical sophistication, acoustical complexity, and overt spirituality. *Draw A Straight Line and Follow It: The Music and Mysticism of La Monte Young* stands as the first narrative study to examine Young's life and work in detail. The book is a culmination of a decade of research, during which author Jeremy Grimshaw gained rare access to the composer and his archives. Loosely structured upon the chronology of the composer's career, the book takes a multi-disciplinary approach that combines biography, musicology, ethnomusicology, and music analysis, and illuminates such seemingly disparate aspects of Young's work as integral serialism and indeterminacy, Mormon esoterica and Vedic mysticism, and psychedelia and psychoacoustics. *Draw A Straight Line and Follow It* is a long-awaited, in-depth look at one of America's most fascinating musical figures.

Where to Draw the Line

What does it take to build powerful, positive beliefs and pass them on to your children? Parents face a multitude of challenges to do this in today's shifting moral climate. *It's Time to Draw the Line!* shows parents how to increase their influence and connect with their children, even in the face of a persistent, pervasive, and often perverse media onslaught. Richard L. Hudson has written this book for parents who want to teach their children values and character to set them up for life. *It's Time to Draw the Line!* draws on Rich's more than two decade study of beliefs and his 15 years of coaching CEOs and Managing Directors around the world. Just as he taught executives to "invest" in powerful beliefs, Rich shows parents simple, direct steps to begin drawing lines to build beliefs, values, and character to pass on to their children. One of the Founding Fathers, John Adams, said that the foundation of the nation is national morality and that this foundation is laid down in the family. National morality-the public and private virtue-is what Rich says is our true national treasure. Parents can only give away what they own, and *It's Time to Draw the Line!* provides parents a way to build a portfolio of powerful beliefs to pass on to their children-The Ultimate Legacy(tm).

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